



Corporate Services
 103 - 6329 King George Hwy
 Surrey, BC
 V3X 1G1

CORPORATE SERVICES EQUIPMENT REPAIR REQUISITION

No. _____

Fax to: Corporate Services - Fax no. 604-590-2368

CORPORATE SERVICES USE ONLY

Work Order: _____

Standing Order: _____

Supplier Name: _____
Above information to appear on all documentatoin!

Quote required: _____

Max authorized: _____

Site #: _____ Site Name: _____

Portable #: _____ Department: _____

Room #: _____ Room Name: _____

Requested by: _____ Authorized by: _____

Date: _____ Date: _____

Item No	Qty	Serial No	Mfg Name	Model Name & Number	Item Type & Description of Problem	Purch Date or age D/M/Y	Gas ✓	Vand alism ✓	Quote

CORPORATE SERVICES USE ONLY

Authorized Signature: _____

Date: _____