

ÉCOLE
KWANTLEN PARK
SECONDARY



Post-Secondary Awards, Scholarships, and Bursary Application 2010 - 2011

Prepared by the Kwantlen Park Secondary School Scholarship Committee

***Completed applications must be submitted to the
Kwantlen Park Secondary School counselling office
by 3:00 PM on April 6, 2011.***

Please Note: Incomplete or Late Applications will not be considered.

**Kwantlen Park Secondary School
10441 132 Street • Surrey, B.C. • V3T 3V3**

Telephone: (604) 588-6934

Fax: (604) 588-2139

École Secondaire Kwantlen Park

Post-Secondary Scholarship Checklist

Activity: I will ...

Application Completed (Date)

- | | | |
|---|--------------------------|--|
| 1. Survey scholarships available | <input type="checkbox"/> | |
| 2. Check deadlines of realistic scholarships | <input type="checkbox"/> | |
| 3. Check parental affiliation with unions, etc. | <input type="checkbox"/> | |
| 4. Ask for and receive letters of reference: | | |
| a) community reference | <input type="checkbox"/> | |
| b) two from within the school | <input type="checkbox"/> | |
| 5. Prepare and write a letter of application: | | |
| a) academic achievement | <input type="checkbox"/> | |
| b) brief outline of interests, hobbies, etc. | <input type="checkbox"/> | |
| c) summary of positions and offices held | <input type="checkbox"/> | |
| d) statement of goals in post-secondary | <input type="checkbox"/> | |
| e) awards received/achievements | <input type="checkbox"/> | |
| f) employment history | <input type="checkbox"/> | |
| 6. Apply for SIN (if you do not have one) | <input type="checkbox"/> | |
| 7. Make a college/university/scholarship folder | <input type="checkbox"/> | |
| 8. Ask in the Counselling Office for applications | <input type="checkbox"/> | |

Schools I will apply for admissions at:

Scholarships for which I am applying

Due dates for completed applications

Letter of Intent

Please attach a proof-read, spell-checked Letter of Intent, following the guidelines below:

Typed, double-spaced, 12-point Times or 11-point Arial

Maximum: 250 words

Includes your name at the top or bottom

Describe your post-secondary plans and how the scholarship will be of benefit to your education

Tell us about yourself (dreams, aspirations, goals, challenges)

Confidential Reference Form/Reference Letters

Attach 2 Confidential Reference Forms written by the following individual referees:

One from a Kwantlen Park teacher(s)

One from a supervisor (work, volunteer, community activity, church/temple, organization)

Attach 2 or 3 reference letters provided by any of the following:

• Teacher (use the attached in-school confidential recommendation form)

• Supervisor (work, volunteer, community activity, church/temple, references must be attached as a written letter of reference)

Recommendations:

Please fill out the "Request for a Letter of Reference" form attached to this application package so you can present it to the individuals you have asked to write a Reference Letter and/or a Confidential Reference Form. Ask your counselor to photocopy several copies your completed "Request for a Letter of Reference" for you to give to the people who will be writing your reference letter and/or your Confidential Reference Form.

Give your referees at least two weeks notice when asking them to write you a reference because reference letters and reference forms often take at least an hour to write and proofread.

Thank each referee in person or write a thank you letter to each person thanking them for taking the time to write your reference letter and/or your Confidential Reference Form.

Please Note:

Applications which do not have a minimum of two reference forms are incomplete.

Application Completion Instructions

- 1) Print legibly in blue or black ink.
- 2) Be thorough and provide adequate detail to promote your achievements.
- 3) Use this as a draft for other applications.

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Please Note: Incomplete or Late Applications will not be considered

General Personal Information

Legal Last Name:	Legal First Name:
Address:	
City:	Postal Code:
Home Phone Number:	Cell Phone Number:
Birth Date:	Citizenship:
SIN:	Student Number:
PEN:	Elementary School (Grade 7):
Academic Goal Institution:	Academic Goal Program or Degree:
Career Goal:	
Alternate Career Goal:	

Complete the box below if you have speak, write, or understand a language other than English.

Name of Language	Spoken	Written	Understood

List any awards, achievements, or scholarships you have received in past years:

List any additional training or certificates (e.g. Superhost, WorkSafe, Cadets, etc.)

General Personal Information

Non-academic Area of Superior Achievement in the School/Community • If Applicable

Please check off one Specialty Area **and** list the specific area of focus

Specialty Area

Focus Area

FINE ARTS (Visual Arts, Dance, Drama, Music, etc.)

APPLIED SKILLS (Business Ed., Tech Ed., Home Economics, etc.)

PHYSICAL ACTIVITY (not limited to Physical Education)

SECOND LANGUAGES (including Aboriginal Languages)

School/Community Courses Taken that are Related to the Specialty Area

Grade 10
Grade 11
Grade 12

École Secondaire Kwantlen Park Secondary

Request for a Letter of Reference

Name: _____ Student #: _____

To which organization is this reference request going? (Person's name, company name, address)

The purpose of the reference letter: (e.g. Scholarship, job, etc.)

Courses that you are taking this year

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

In what Kwantlen Park Secondary sponsored extra-curricular activities are you involved?
(e.g. sports, clubs, leadership, student council, etc.)

What volunteer and/or leadership experience do you have? (e.g. group leader, hospital, coaching, etc.)
Please be as specific as possible.

Request for a Letter of Reference (continued)

Do you have a part-time job? If yes, give length of service, job responsibilities, etc.

Circle any words below that might describe you in any of the above situations. Add other words that describe you.

- | | | | | |
|-----------------------|----------------------|----------------------|-----------------------|---|
| • <i>motivated</i> | • <i>reliable</i> | • <i>academic</i> | • <i>sincere</i> | • <i>cheerful</i> |
| • <i>enthusiastic</i> | • <i>punctual</i> | • <i>responsible</i> | • <i>enthusiastic</i> | • <i>takes initiative</i> |
| • <i>dedicated</i> | • <i>risk-taker</i> | • <i>hardworking</i> | • <i>caring</i> | • <i>excellent communication skills</i> |
| • <i>sociable</i> | • <i>team player</i> | | | |

Write a paragraph that describes who you are.

What are your post-secondary plans? Are you attending university or college? What program do you intend to study? What is/are your career goals at this time?

Finally, if you have recently started attending Kwantlen Park Secondary, please outline what other school(s) you have attended and when. Describe any extra-curricular activities, volunteer work, leadership opportunities etc. in which you were involved.

2010-2011 KPSS In-School Scholarships and Awards Confidential Reference Form

APPLICANT

You may use this form to give to your referee(s) for any of the Kwantlen Park Secondary Scholarship & Bursary applications.

Applicant's Last Name

First Name

REFEREE TO COMPLETE

The applicant is applying for Kwantlen Park Secondary Awards. Recipients typically demonstrate a combination of high achievement, involvement in their community, school leadership and athleticism.

Please provide your comments related to the applicant's accomplishments, qualities, abilities, leadership initiatives, motivation, maturity and extra-curricular activities.

Name of Referee: (Please print)	
Company or Organization	
Title:	Phone Number:
How long have you known the applicant:	In what capacity:
This applicant ranks in the ____ % of Grade 12 students that I have taught or mentored in the last ____ years.	
Date:	Signature:

If you are unable to act as a referee please indicate the reason in the space provided.

2010-2011 KPSS In-School Scholarships and Awards

Confidential Reference Form

Scholarship/Bursary Reference Evaluation Criteria

	Superior	Above Average	Average	Below Average	Not Sure
Leadership ability with peers					
Communication					
Effectiveness in working with others					
Self-Discipline					
Dependability					
Perseverance					
Desire to improve					
Time management					
Maturity					
Strength of character					
Judgement					
Ability to recognize limitations					
Conflict resolution					
Willingness to try new things					
Motivation					
Stress Management					

If you have any additional information which will assist the scholarship committee with it's applicant review evaluation, please write it below (Please use the back of this sheet if you require additional space):

Referee's Signature

Date

