



SCHOOL DISTRICT NO. 36 (SURREY)

**Schedule 3(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2010-02-11

TOPIC: **2009/2010 AMENDED ANNUAL OPERATING BUDGET**

The Board, at its 2009-05-28 regular meeting, adopted the recommendations of the 2009/2010 Budget Committee for a balanced preliminary budget. The Budget Committee has continued building on the three key principles: alignment, sustainability and coherence, in the development of the preliminary budget through to its amended annual budget.

The Board continues to be guided by the four themes expressed in the Board Goals for 2009/2010.

BOARD GOALS 2009/2010

Provide Quality Educational Programming

The District will support student success through increased attention to:

- Reading, Writing, and Numeracy. Particular emphasis will be placed on initiatives that focussed on closing achievement gaps for Aboriginal students, for boys, for students who have special needs or language challenges, and for those who are disadvantaged by poverty.
- Continuing to provide training and inservice to build the capacity of Learner Support Teams, teachers, and special education assistants to support differentiated instruction and respond effectively to the diverse needs of students.
- Improving students' attention to physical fitness and their understanding of the factors influencing health decisions.

Cont'd...

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TOPIC: **2009/2010 AMENDED ANNUAL OPERATING BUDGET**

Involve Parents and Community

The District will assist schools in:

- Developing strategies to help parents improve their capacity to support their children in their learning.
- Improving the quality of communication with parents about their children's progress.

The District commits to enhancing communication with parents and the community by:

- Continuing to improve information services for parents through our District web site.
- Pursuing a variety of other means to ensure that key messages about district priorities, initiatives, programs, and services are communicated effectively.

In partnership with the City of Surrey and several community agencies, the District will continue to take a lead role in developing an expanded community-school partnership aimed at serving the various "town centres."

Nurture Morally and Socially Responsible Citizens

The District will support schools in their focus on positive citizenship, with a specific emphasis on:

- socially responsible behaviour
- safety, well-being and conditions for student success
- leadership skills in contributing to classroom and community.

The District will take a provincial leadership role in developing educational resources that support safe and caring schools.

Prepare Graduates for the Multiple Roles in Their Future

Our District will support the development of secondary school collaborative teams consisting of personnel from Counselling Departments and Career Education

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TOPIC: **2009/2010 AMENDED ANNUAL OPERATING BUDGET**

Departments for the purpose of:

- providing high quality, academic and career counselling;
- empowering students to make thoughtful decisions about career goals;
- increasing student awareness of a range of post-secondary options and building their independence to research opportunities and prepare for such transitions;
- increasing enrolment in trades, technical and apprenticeship programs; and
- teaching students about those employability skills and personal qualities that contribute to success in the workplace and in post-secondary education.

The Board is committed to aligning personnel and financial resources in support of these goals. It is also committed to monitoring and improving all programs and services by ensuring stability and sustainability, fiscal and operational effectiveness, and being responsive to growth and change.

ENROLMENT INCREASE

The preliminary budget was based upon a projection of 65,243.206 student FTE. The final student FTE equalled 66,491.2483, an increase of 1,248.0423 FTE from projection or a 1,406.1873 FTE increase from 2008/2009.

The breakdown of FTE students by grade level is:

	<u>2009/2010</u>	<u>2008/2009</u>	<u>Variance</u>
Primary (K to Grade 3)	16,780.000	16,384.000	396.000
Early Intermediate (Grade 4 to 7)	19,741.000	19,716.000	25.000
Late Intermediate (Grade 8 to 10)	17,052.400	16,946.044	106.356
Graduate (Grade 11 and 12)	11,582.598	11,074.892	507.706
Sub-Total: School Aged FTE	<u>65,155.998</u>	<u>64,120.936</u>	<u>1,035.062</u>
Students 19 and Over	1,335.250	964.125	371.125
TOTAL STUDENT FTE	<u>66,491.248</u>	<u>65,085.061</u>	<u>1,406.187</u>

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MEETING DATE: 2010-02-11

SCHEDULE: 3(b)

TOPIC: **2009/2010 AMENDED ANNUAL OPERATING BUDGET****OPERATING GRANT**

The following table reflects the specific grants allocated to the school district by the Ministry comparing to 2009/2010 Final to Preliminary:

Ministry Grants	2009/10 Final Funding	2009/10 Preliminary Funding	Variance	Percentage
Student Base Allocation:				
School Aged FTE	\$370,662,888	\$366,025,922	\$4,636,966	1.27%
Alternate Schools	\$6,790,817	6,689,156	101,661	1.52%
Distributed Learning (Sept Only)	3,774,041	3,381,823	392,218	11.60%
Home School	2,500	5,500	(3,000)	-54.55%
Summer Learning	2,095,600	1,948,000	147,600	7.58%
Unique Student Needs:				
English as a Second Language	16,740,066	16,116,085	623,981	3.87%
Aboriginal Education	2,849,340	2,808,780	40,560	1.44%
Special Education	34,496,000	34,320,000	176,000	0.51%
Adult Education	4,601,104	3,774,549	826,555	21.90%
Salary Differential	3,779,048	7,438,518	(3,659,470)	-49.20%
Transportation and Housing	1,932,578	1,932,578	0	0.00%
Labour Settlement Funding	63,454,033	61,653,661	1,800,372	2.92%
Unique Geographic Factors	232,419	232,419	0	0.00%
Course Challenge Exams	36,051	70,272	(34,221)	-48.70%
Total of Ministry Operating Grants	\$511,446,485	\$506,397,263	\$5,049,222	1.00%

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MEETING DATE: 2010-02-11

SCHEDULE: 3(b)

TOPIC: 2009/2010 AMENDED ANNUAL OPERATING BUDGET

OPERATING BUDGET**Revenue**

The Ministry of Education contributes the majority of the funds available to offer educational programs in the school district. The balance is from many other revenue-generating activities. Schedule A1 shows the District's operating revenue in more detail.

Ministry of Education – Final Grants	\$523,631,274	
Other Provincial Grants	<u>2,875,558</u>	
Total of All Provincial Grants	\$526,506,832	97.00%
Other revenue sources	<u>16,285,899</u>	3.00%
TOTAL REVENUE	<u>\$542,792,731</u>	

Expenditures by Major Functions

Budgeted expenditures support Instruction 86.34%, Maintenance and Operations 10.81%, Administration 2.14% and Transportation 0.71%. Schedule A4.1 and A4.2 provide a more detailed description of the expenditure distribution by major function and programs.

NET POSITION CONTROL CHANGES FOR 2009/2010

Staffing FTE	2009/2010 Final	2008/2009 Final	Change
Principals and Vice Principals	235	236	-1
Teachers	3795	3756	39
Other Professional Staff	90	93	-3
Educational Assistants	1053	959	94
Support Staff	1113	1,108	5
Total:	6,286	6,152	134

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MEETING DATE: 2010-02-11
SCHEDULE: 3(b)
TOPIC: **2009/2010 AMENDED ANNUAL OPERATING BUDGET**

SUMMARY:

The Board's sound and prudent fiscal management policies have enabled us to continue to put students' needs first.

We believe the public will agree that we are putting students first and their achievement is our top priority.

The way we have chosen to spend these tax dollars has been the result of massive public consultation, particularly with parents. Trustees have been at numerous meetings with our constituents, liaison meetings at the board office, and parent forums in the schools. Our whole visioning process has also provided us a vast amount of valuable information on the future learning needs of our students.

In summary, the 2009/2010 Amended Annual Operating Budget reflects all staffing and infrastructure decisions taken to-date and the surplus for the year, if any, is expected to be minimal.

IT IS THEREFORE RECOMMENDED:

1. THAT the attached School District Amended Annual Operating Budget for 2009/2010 totalling \$553,943,575 including \$549,344,401 in operating expenditures, be approved and supplied to the Ministry of Education.
2. THAT the Amended Annual Budget Bylaw 2009/2010 be given three (3) readings at this meeting (vote must be unanimous).
3. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2009/2010 be approved as read a first time.
4. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2009/2010 be approved as read a second time.
5. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2009/2010 be approved as read a third time and finally adopted.

Respectfully submitted by:
Trustee Terry Allen
Chairperson
2009/2010 Budget Committee

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AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL TRUSTEES OF SCHOOL DISTRICT No. 36 (SURREY) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2009/2010 pursuant to Section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Amended Annual Budget Bylaw for fiscal year 2009/2010.
3. The attached Schedule "A1" showing the estimated revenues and the estimated expenditures for the 2009/2010 fiscal year and the total budget bylaw amount of \$553,943,575 for the 2009/2010 fiscal year was prepared in accordance with the Act.
4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2009/2010.

Read a first time the 11th day of February, 2010;

Read a second time the 11th day of February, 2010;

Read a third time, passed and adopted the 11th day of February, 2010.

Chairperson of the Board

[SEAL]

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2009/2010, adopted by the Board the 11th day of February, 2010.

Secretary-Treasurer

SCHOOL DISTRICT

AMENDED ANNUAL BUDGET

FISCAL YEAR 2009/2010

SCHOOL DISTRICT NUMBER 36	NAME OF SCHOOL DISTRICT Surrey	YEAR 2009/2010
OFFICE LOCATION 14225 56th Ave		TELEPHONE NUMBER 604-596-7733
CITY/PROVINCE Surrey, BC		POSTAL CODE V3X 3A3
WEBSITE ADDRESS www.sd36.bc.ca		
NAME OF SUPERINTENDENT Michael McKay		NAME OF SECRETARY-TREASURER Wayne Noye

DECLARATION AND SIGNATURES

We, the undersigned, certify that the attached is a correct and true copy of the Amended Annual Budget of School District No. 36 (Surrey) for the year ended June 30, 2010.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red;">Signed on February 11, 2010</div>	DATE SIGNED
SIGNATURE OF SUPERINTENDENT <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red;">Signed on February 11, 2010</div>	DATE SIGNED
SIGNATURE OF SECRETARY-TREASURER <div style="border: 1px solid black; padding: 2px; display: inline-block; color: red;">Signed on February 11, 2010</div>	DATE SIGNED

**SCHOOL DISTRICT No. 36 (Surrey)
2009/2010 AMENDED ANNUAL BUDGET**

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SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND
AMENDED ANNUAL BUDGET - REVENUE AND EXPENDITURE

Schedule A1

	2009/2010	2008/2009
	AMENDED	AMENDED
	ANNUAL BUDGET	ANNUAL BUDGET
Ministry Funded School-Age FTE	65,155.998	64,120.936
Ministry Funded Adult FTE	1,175.250	964.125
Ministry Funded Other FTE	2,902.433	
TOTAL FTE	69,233.681	65,085.061
 REVENUE (Schedule A2)		
620 Provincial Grants - Ministry of Education	\$ 523,631,274	\$ 504,958,179
641 Provincial Grants - Other	2,875,558	1,875,621
640 Other Revenue	13,907,899	15,183,151
650 Rentals and Leases	1,378,000	1,317,500
660 Investment Income	1,000,000	2,250,000
Total Revenue	542,792,731	525,584,451
 EXPENSE (Schedule A3)		
Salaries		
110 Teachers	267,416,082	256,667,620
105 Principals and Vice Principals	24,417,325	23,981,173
123 Educational Assistants	38,552,340	33,785,802
120 Support Staff	49,391,017	48,194,062
130 Other Professionals	7,815,803	7,812,830
140 Substitutes	19,554,189	19,132,037
Total Salaries	407,146,756	389,573,524
Employee Benefits	86,815,910	85,650,647
Total Salaries and Benefits	493,962,666	475,224,171
Services and Supplies	55,381,735	57,303,555
Total Expense	549,344,401	532,527,726
 NET REVENUE (EXPENSE)	 (6,551,670)	 (6,943,275)
 INTERFUND TRANSFERS		
Capital Asset Purchases	(1,234,629)	(1,205,730)
Local Capital	(3,321,245)	(2,269,734)
Other	(43,300)	
	(11,150,844)	(10,418,739)
BUDGETED PRIOR YEAR OPERATING SURPLUS APPROPRIATION	11,150,844	10,418,739
BUDGETED BALANCE	\$ -	\$ -
 BUDGET BYLAW AMOUNT		
Total Expense	\$ 549,344,401	\$ 532,527,726
Interfund Transfers - Capital Asset Purchases	1,234,629	1,205,730
Interfund Transfers - Local Capital & Other	3,364,545	2,269,734
TOTAL BUDGET BYLAW AMOUNT	\$ 553,943,575	\$ 536,003,190

SCHOOL DISTRICT No. 36 (Surrey)
OPERATING FUND
AMENDED ANNUAL BUDGET - REVENUE BY SOURCE

Schedule A2

	2009/2010	2008/2009
	AMENDED	AMENDED
	ANNUAL BUDGET	ANNUAL BUDGET
620 PROVINCIAL GRANTS - MINISTRY OF EDUCATION		
621 Operating Grant, Ministry of Education	\$ 511,446,485	\$ 493,426,419
627 LEA/INAC Recovery	(55,575)	(57,256)
629 Other Ministry of Education Grants (Specify)		
Pay Equity	6,861,222	6,861,222
Community Link	-	579,500
DEL Continuous Enrolment Count	2,986,170	3,222,869
Ready Set Learn	244,950	250,000
Strong Start	762,500	485,000
Graduated Adult Education	626,400	
BCESIS	612,160	
Other Miscellaneous	146,962	190,425
	523,631,274	504,958,179
641 PROVINCIAL GRANTS - OTHER	2,875,558	1,875,621
640 OTHER REVENUE		
643 Summer School Fees	204,380	227,225
644 Continuing Education	1,892,801	1,880,290
647 Offshore Tuition Fees	8,223,500	9,994,000
648 LEA/Direct Funding from First Nations	55,575	57,256
649 Miscellaneous (Specify)		
Teaching Kitchen	1,002,500	999,700
Industry Training Authority	370,200	471,500
BCPSEA	458,838	406,290
Business Development	91,600	133,600
Other Miscellaneous	1,608,505	1,013,290
	13,907,899	15,183,151
650 RENTALS AND LEASES	1,378,000	1,317,500
660 INVESTMENT INCOME	1,000,000	2,250,000
TOTAL OPERATING REVENUE (Schedule A1)	\$ 542,792,731	\$ 525,584,451

SCHOOL DISTRICT No. 36 (Surrey)

Schedule A3

OPERATING FUND

AMENDED ANNUAL BUDGET - EXPENSE BY OBJECT

	2009/2010 AMENDED ANNUAL BUDGET	2008/2009 AMENDED ANNUAL BUDGET
SALARIES		
110 Teachers	\$ 267,416,082	\$ 256,667,620
105 Principals and Vice Principals	24,417,325	23,981,173
123 Educational Assistants	38,552,340	33,785,802
120 Support Staff	49,391,017	48,194,062
130 Other Professionals	7,815,803	7,812,830
140 Substitutes	19,554,189	19,132,037
	<u>407,146,756</u>	<u>389,573,524</u>
EMPLOYEE BENEFITS	86,815,910	85,650,647
Total Salaries and Benefits	<u>493,962,666</u>	<u>475,224,171</u>
SERVICES AND SUPPLIES		
310 Services	11,820,727	11,694,322
330 Student Transportation	3,378,330	3,177,426
340 Professional Development and Travel	1,955,396	2,044,414
360 Rentals and Leases	2,009,750	2,226,050
370 Dues and Fees	1,084,634	762,753
390 Insurance	1,165,895	1,049,557
510 Supplies	24,446,476	25,201,776
540 Utilities	9,520,527	11,147,257
Total Services and Supplies	<u>55,381,735</u>	<u>57,303,555</u>
TOTAL OPERATING EXPENSE (Schedule A1)	<u>\$ 549,344,401</u>	<u>\$ 532,527,726</u>

SCHOOL DISTRICT No. 36 (Surrey)

Schedule A4.1

OPERATING FUND

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2009/2010

FUNCTION	110 TEACHERS SALARIES	105 PRINCIPALS & VICE PRINCIPALS SALARIES	123 EDUCATIONAL ASSISTANTS SALARIES	120 SUPPORT STAFF SALARIES	130 OTHER PROFESSIONALS SALARIES	140 SUBSTITUTES SALARIES	TOTAL SALARIES
1 INSTRUCTION							
1.02 Regular Instruction	\$ 199,330,659	\$ 4,122,423		\$ 5,579,166	\$ 642,284	\$ 10,267,061	\$ 219,941,593
1.03 Career Programs	3,174,577	166,757		1,289,494		217,669	4,848,497
1.07 Library Services	6,421,414	87,219		514,096	73,258	332,331	7,428,318
1.08 Counselling	7,363,488	141,233				360,226	7,864,947
1.10 Special Education	32,283,714	924,524	34,731,023	450,891		4,324,558	72,714,710
1.30 English as a Second Language	14,264,561		452,498			695,086	15,412,145
1.31 Aboriginal Education	505,303	121,137	1,797,148	67,536		17,292	2,508,416
1.41 School Administration		17,943,417		11,933,312		927,896	30,804,625
1.60 Summer School	900,530	92,000		127,278			1,119,808
1.61 Continuing Education	365,937	117,323		229,024		11,789	724,073
1.62 Off Shore Students	2,536,937	221,457	17,079	640,858	241,712	167,562	3,825,605
1.64 Other	64,062		1,544,592	166,306	85,769	8,095	1,868,824
Total Function 1	267,211,182	23,937,490	38,542,340	20,997,961	1,043,023	17,329,565	369,061,561
4 DISTRICT ADMINISTRATION							
4.11 Educational Administration	133,000			250,508	1,624,294	14,771	2,022,573
4.40 School District Governance				74,666	303,800		378,466
4.41 Business Administration	43,900	479,835		2,456,212	2,577,420	118,897	5,676,264
Total Function 4	176,900	479,835	-	2,781,386	4,505,514	133,668	8,077,303
5 OPERATIONS AND MAINTENANCE							
5.41 Operations and Maintenance Administration	20,000		10,000	862,175	1,010,107	35,047	1,937,329
5.50 Maintenance Operations	8,000			22,272,877	1,023,202	2,009,704	25,313,783
5.52 Maintenance of Grounds				2,100,244	89,647	31,375	2,221,266
Total Function 5	28,000	-	10,000	25,235,296	2,122,956	2,076,126	29,472,378
7 TRANSPORTATION AND HOUSING							
7.41 Transportation and Housing Administration				91,877	144,310	4,447	240,634
7.70 Student Transportation				284,497		10,383	294,880
Total Function 7	-	-	-	376,374	144,310	14,830	535,514
9 DEBT SERVICES (OPERATING)							
Total Function 9	-	-	-	-	-	-	-
TOTAL FUNCTIONS 1 - 9	\$ 267,416,082	\$ 24,417,325	\$ 38,552,340	\$ 49,391,017	\$ 7,815,803	\$ 19,554,189	\$ 407,146,756

SCHOOL DISTRICT No. 36 (Surrey)

Schedule A4.2

OPERATING FUND

AMENDED ANNUAL BUDGET - EXPENSE BY FUNCTION, PROGRAM AND OBJECT 2009/2010

FUNCTION	200		TOTAL	300-500	2009/2010	2008/2009
	TOTAL SALARIES	EMPLOYEE BENEFITS	SALARIES AND BENEFITS	SERVICES AND SUPPLIES	TOTAL BUDGET EXPENSE	AMENDED ANNUAL BUDGET
1 INSTRUCTION						
1.02 Regular Instruction	\$ 219,941,593	\$ 46,247,762	\$ 266,189,355	\$ 12,446,758	\$ 278,636,113	\$ 269,167,182
1.03 Career Programs	4,848,497	1,050,125	5,898,622	1,589,920	7,488,542	7,608,851
1.07 Library Services	7,428,318	1,597,016	9,025,334	5,244,162	14,269,496	14,139,199
1.08 Counselling	7,864,947	1,687,483	9,552,430		9,552,430	9,305,390
1.10 Special Education	72,714,710	16,151,420	88,866,130	1,355,535	90,221,665	84,616,955
1.30 English as a Second Language	15,412,145	3,318,972	18,731,117		18,731,117	16,920,010
1.31 Aboriginal Education	2,508,416	564,822	3,073,238	124,855	3,198,093	3,056,864
1.41 School Administration	30,804,625	6,469,265	37,273,890	752,416	38,026,306	36,907,895
1.60 Summer School	1,119,808	214,439	1,334,247	162,314	1,496,561	960,815
1.61 Continuing Education	724,073	82,716	806,789	1,068,312	1,875,101	2,301,739
1.62 Off Shore Students	3,825,605	803,310	4,628,915	2,464,992	7,093,907	8,240,510
1.64 Other	1,868,824	313,354	2,182,178	1,638,080	3,820,258	2,310,774
Total Function 1	369,061,561	78,500,684	447,562,245	26,847,344	474,409,589	455,536,184
4 DISTRICT ADMINISTRATION						
4.11 Educational Administration	2,022,573	385,275	2,407,848	462,083	2,869,931	3,167,249
4.40 School District Governance	378,466	31,044	409,510	278,901	688,411	673,037
4.41 Business Administration	5,676,264	1,208,430	6,884,694	1,307,658	8,192,352	8,360,702
Total Function 4	8,077,303	1,624,749	9,702,052	2,048,642	11,750,694	12,200,988
5 OPERATIONS AND MAINTENANCE						
5.41 Operations and Maintenance Administration	1,937,329	313,360	2,250,689	2,554,479	4,805,168	4,704,315
5.50 Maintenance Operations	25,313,783	5,754,396	31,068,179	10,190,911	41,259,090	41,436,271
5.52 Maintenance of Grounds	2,221,266	506,316	2,727,582	915,413	3,642,995	3,735,167
5.56 Utilities	-	-	-	9,558,027	9,558,027	11,157,257
Total Function 5	29,472,378	6,574,072	36,046,450	23,218,830	59,265,280	61,033,010
7 TRANSPORTATION AND HOUSING						
7.41 Transportation and Housing Administration	240,634	48,642	289,276	8,729	298,005	290,344
7.70 Student Transportation	294,880	67,763	362,643	3,258,190	3,620,833	3,467,200
Total Function 7	535,514	116,405	651,919	3,266,919	3,918,838	3,757,544
9 DEBT SERVICES (OPERATING)						
Total Function 9	-	-	-	-	-	-
TOTAL FUNCTIONS 1 - 9	\$ 407,146,756	\$ 86,815,910	\$ 493,962,666	\$ 55,381,735	\$ 549,344,401	\$ 532,527,726