

Planning

Acceptable Use of Technology Poster

As this course is held in a computer lab, you will be expected to follow some very specific guidelines with respect to the use of technology at Earl Marriott. In addition to what we discussed regarding the care/use of your assigned workstation, you must also abide by several other internet/technology related expectations. Your task will be to create an **8 ½ by 11 inch poster** based on these expectations using your choice of software (*Word, Fireworks, Photoshop, etc.*). Your poster must include the following elements:

- ★ Centered Title
- ★ Headings that catch the viewers eye
- ★ Customized Fonts/Colors
- ★ Footer (name, course, block, date, assignment name)
- ★ List of expectations translated into "teenglish"
- ★ Consequences for not following these expectations

It is important that you **do not** simply **cut** and **paste** the information you're your poster. You must rewrite them so that they make sense to you and your peers. Please be as **creative** as possible as a significant portion of your mark on this assignment will be based on your posters appearance.

- Step 1:** Go to **www.earlmarriott.com** and bookmark the page
- Step 2:** Locate the **August** Newsletter and find the section in it on appropriate/inappropriate use of technology at EMS
- Step 3:** Go to my website **www.earlmarriott.com/dawson**, bookmark the page, and then view the **Keyboard Shortcuts** poster for an idea of what I'm expecting
- Step 4:** Create your poster