



Welcome to Fraser Wood Elementary School

PRINCIPAL'S MESSAGE

On behalf of the staff of Fraser Wood Elementary School I would like to welcome you back to another wonderful year at our school. I hope that your summer was relaxing and restful and you are already settling into the routines of fall!

The school goal for the school year 2011-2012 is to improve students' ability to communicate their mathematical thinking by describing, using mathematical language, and clearly explaining or demonstrating their thinking. Teachers will be implementing key instructional practices for problem solving, as well as collaborating with district helping teachers to support the goal.

Parents and guardians are always welcome at Fraser Wood. Regular contact between home and school is a key factor in a child's education and personal development. If you have questions at any time, please ask your child's teacher or come to the office. Teachers, support staff and administration would appreciate it if you call ahead for an appointment if you wish to discuss your child's educational progress.

We are a kindergarten to grade seven school, offering Intensive French at grade 6 and 7. The school population is approximately 425 students.

At Fraser Wood we consider it an honour and a privilege to have the opportunity to provide the best educational program for your children. We thank you for your trust, confidence and on-going support for our school. We hope to continue to work together as partners to provide the best possible educational experiences for your children.

On behalf of the Fraser Wood staff, I wish you all the best for the upcoming year.

Every day, every chance, every child.

Respectfully,

Ms. J. Gibson

Office Hours/Phone Usage

The office staff is available from 8:00 - 3:30. Our school phone number is **604-589-6442**. The fax number is **604-930-9243**, and fax service is available 24 hours a day. Students are requested to use the phone for matters dealing with their learning and not for making social arrangements.

FRASER WOOD ELEMENTARY
PLEASE CALL
CALL: 604-589-6442
IF YOUR CHILD IS GOING TO BE ABSENT

SCHOOL CALENDAR 2011 - 2012

	SEPTEMBER
Tuesday 6	First day in Session
Wednesday 21	Meet the Teacher Night
Friday 23	Terry Fox Run
Monday 26	Pro-D Day #1 - School not in session
	OCTOBER
Wednesday 5	Individual Student Photo Day
Friday 7	Turkey Trot, School Wide Run
Monday 10	Thanksgiving Day - School not in session
Tuesday 18	Interim Reports Go Home
Friday 21	Pro-D Day #2 - School not in session
Monday 31	Halloween Parade
	NOVEMBER
Thursday 10	Remembrance Day Assembly
Friday 11	Remembrance Day - School not in session
Monday 14	Pro-D Day #3 - School not in session
	DECEMBER
Friday 9	First Formal Report Card
Friday 9	Jingle Bell Run, School Wide Run
Wednesday 14	Early Dismissal @ 1:30 - Conferences
Friday 16	Last day before Winter Break
Dec. 17 - Jan. 2	Winter Break
	JANUARY
Tuesday 3	School Reopens
	FEBRUARY
TBA	Multicultural Evening
Friday 10	Pro-D Day #4 - School not in session
Thursday 23	Interim Reports Go Home Early Dismissal @ 1:30 - Student Led Conferences
	MARCH
Friday 9	Last day before Spring Break
March 10 - March 25	Spring Break
Monday 26	School Reopens
	APRIL
Thursday 5	Second Formal Report Card
Friday 6	Good Friday - School not in session
Monday 9	Easter Monday - School not in session
Thursday 12	Early Dismissal @ 1:30 - Conferences
	MAY
Friday 4	Pro-D Day #5 - School not in session
Monday 21	Victoria Day - School not in session
Monday 28	Pro-D Day #6 - School not in session
Wednesday 30	Volunteer Appreciation Celebration
	JUNE
Friday 22	Activity Day
Thursday 28	Final day for students Early Dismissal @ 12:30 Third Formal Report Card
Friday 29	Administrative Day - Teachers only in session

SUMMER HOLIDAYS

Saturday, June 30 to Monday, September 3, 2012

SNOW DAYS

Television & Radio Stations report the most up to date information. Please tune in to our local stations.



When schools work together with families
to support learning, children tend to succeed
not just in school, but throughout life.

School Hours

Warning bell	8:30
Class begins	8:35
Recess	10:30
Class resumes	10:45
Lunch	11:45
Class resumes	12:30
Dismissal	2:28



Attendance

The school day begins at 8:35 and ends at 2:28. Regular attendance and being on time are two key factors in your child's school life. Occasionally a child may be required to stay until 3:00. **If your child is going to be away, please call the school in the morning and let us know.** Our "Student Safety Program" is in place to call the homes of all children who do not show up for school. By calling us in advance we can eliminate the call to your home, and save some time in the office. **Students who arrive after the second bell must report to the office before going to their classroom.**

Once students arrive they do not leave the school grounds without the expressed written permission of a parent or guardian.

Report Cards

Formal written report cards are sent home three times a year. Report card dates for this year are:

- December 9
- April 5
- June 28

An Interim report will be sent home Tuesday, October 18 and the second Interim report will be Student Led Conferences held on Thursday, February 23, 2011.

Parent Teacher Conferences are held to discuss student academic progress, social and personal adjustment and general attitude towards school.

If you wish to make additional appointments with your child's teacher please call ahead to set up a mutually convenient time.



Illnesses and Injuries

If a student becomes ill or is injured at school they should tell a teacher or a supervisory aide and come to the office. If it is necessary, we will call parents to advise them, and, in most cases, parents or an alternate care-giver will come to pick up the sick or injured child.

****Please make sure that you update your contact numbers regularly so that we have accurate information about how to reach you in case of an emergency!****



Health Issues

Please contact us if your child develops a serious health condition, and if need be we will contact the public health nurse. The nurse is then able to alert the staff to any special treatment or medication required. Besides ensuring that all booster and immunizations are up to date, our nurse is available to talk with parents about any health concerns you may have.

Hearing and vision screening is done for all students referred by their classroom teacher, or by a parent who may have a specific concern.

Each year all grade six students in the province are immunized against Meningitis and Hepatitis B. Consent forms will be sent home prior to immunization.

While head lice are an ever-present problem they are not a major health concern. Parents are asked to regularly check their child's hair for eggs or nits. When head lice are found, the child (and usually the whole family) requires treatment. Students may return to school as soon as they have been treated. Treatment procedures are available from the office. Please contact the school if you discover lice so that we can alert other parents in your child's class to check their children. Please note that the letter sent home to alert parents will not identify the child who has head lice, only that a case of head lice has been discovered in that classroom.

Communications

Our school website can be located at www.sd36.bc.ca/fraserwood.

Fraser wood is very pleased to have developed a school website. This is a great place to read current information about the life of our school as well as related educational links. The Fraser Wood website will continue to develop and grow.



Our school newsletter is bi-weekly and sent home on Fridays. We will be posting our newsletters on our website to help cut down on the high cost of paper. A form to sign up for paper copies is sent home in September. If you missed this form just contact the office to be put on the list to receive paper copies.

Bulletin boards located in the main entrance of our school are a valuable location to find information about parent in-service, PAC, district & community sponsored events, and Parent Advisory Council meeting minutes.

The School Planning Council is an advisory body. The major responsibility of the School Planning Council is to consult with the school community in developing, monitoring, and reviewing school plans for improving student achievement. The School Planning Council consists of the school principal, one teacher representative and three PAC representatives.

Student Agendas (Planners)

Grades 1 thru 7 will have a student agenda (planner) which will go home on a daily basis indicating any expectations for home study or homework assignments. This communication tool may be used by teachers and parents in which to write messages. If you have a concern regarding your child, you may use this book to notify your child's teacher. Please ask your child to see his/her agenda each evening and sign it when you have read the message or seen that homework is complete. We are hoping that this planner will keep parents better informed about homework expectations and other school concerns and events.

Fraser Wood PAC

The Fraser Wood PAC (Parent Advisory Council) was formed in accordance with the B.C. Public Schools Act to give parents a voice regarding our children. All parents or guardians of children attending Fraser Wood are automatically members of the Fraser Wood PAC. The PAC is represented by elected members of the Executive Committee.

The purpose of the PAC is to serve and support the well-being and interests of our school. By working together as a team, we can make a positive impact on your child's school life. You are encouraged to become an active member of the PAC and show your support by coming out to PAC meetings and/or volunteering your time in other ways to support this hard-working group.

A list of this year's PAC Executive will be published in September and sent home with your children.

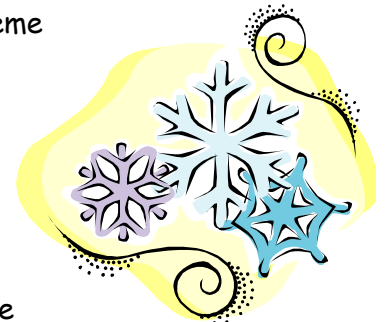
Emergency School Closure

Sometimes extreme weather conditions or other unusual circumstances can cause a school closure on short notice. In the event of a potential school closure during the 2011-2012 school year, please monitor the following radio stations:

- CKNW (980 AM or www.cknw.com)
- News 1130 (1130 AM or www.news1130.com)
- CBC Radio (690 AM or www.vancouver.cbc.ca)

Please do not call the radio stations as staff are very busy receiving updates and preparing broadcasts.

Surrey school closure information may also be broadcast on the Weather Channel and local TV stations. Whenever possible, the Surrey School District will post such information on its web site at www.sd36.bc.ca.



Parent Sign-In Procedure

All parents are invited and welcomed into the school. However, in order to keep track of who is in the school, we ask all parents to report to the office and ask for a visitor badge before proceeding (except during special event times). These passes, when worn by visitors, let staff and students know that the person has a legitimate reason for being in the school. Adults who are not displaying a pass can expect to be stopped by a staff member and asked to report to the office. Our purpose in doing this is to be sure that we have no strangers wandering around the school at any time.

Off site employees are expected to wear their school district identification and check in at the office upon arrival. The front door is the only unlocked door during school hours. After 2:45 p.m. please use the front door to enter the school.

Students should not arrive at school before 8:20 a.m. and should be on their way home by 2:45 p.m. unless involved in a teacher-sponsored activity. Students who have not been picked up from school by 2:45 will be brought to the office, and our staff will call one of the designated contact people to come for the student.

Student Leadership Team

This year students will be invited to become part of our Student Leadership Team. This group organizes special event days, charitable donation projects and provides leadership opportunities for our school. We encourage our older students to get involved with the Student Leadership Team and help us make a difference.



Through active participation children develop a strong sense of school spirit, pride and citizenship.

Library

The Library is the heart of our school. This is the place to come when students need materials for an assignment, are looking for a good book to read, or just want to see what's new and interesting. Our teacher-librarian is in the library 3 ½ days a week. Our loan policies are generous, but we expect students to take care of library materials and return them on time.

All children have a scheduled weekly time with the teacher-librarian and the Intermediate classes may also be working with her on various projects in conjunction with the classroom teacher.

Visit the Library often.

Remember:

Those who read succeed!



Involvement & Citizenship

At Fraser Wood we encourage students to get involved. The Fraser Wood staff offer a variety of extra-curricular activities. Teachers allow students the opportunity to play a number of sports on school teams. These include: Cross Country Running, Basketball, Volleyball, Badminton and Track & Field.

Students in the upper intermediate grades are encouraged to show leadership by volunteering and giving something back to the school. The school could not run efficiently without the help of student volunteers. The Student Leadership Team help out as primary classroom lunch monitors, as assistants for visitors to the school, as peer helpers and by helping to set up the gym and/or library for events and meetings.

We hope that parents will encourage your children to be actively involved in many school activities.



Homework

Students should list each day's homework in their planner at the end of each day. The content of the homework and the time necessary to complete it will vary. Both daily and long term projects may be included. On days when no formal homework is assigned, self-selected reading, practice of basic math facts or reviewing material covered in class could be the focus of homework time.



Children need a quiet, permanent space and a designated time for completion of homework. The study space should be a place where they won't be interrupted and where the necessary supplies are at hand.

Students, if you haven't already asked your teacher for help, ask your parents or call a "homework buddy" to clarify assignments. Make sure you develop a routine of where to put things when you are done so that they are ready to take to school the next morning.

Primary children are not usually assigned formal homework, but are involved in a Home Reading Program. It is critically important that young children listen to an adult or older sibling read-aloud a favourite story, and have an opportunity to practice their developing reading skills by reading aloud nightly to someone at home.

There is no amount of time allocated to homework. It is a reasonable expectation that students spend 10 minutes, per grade level on homework. This would mean a grade 2 student would do no more than 20 minutes a night. By grade seven a student would not be spending more than 70 minutes per night on homework.



Special Programs

A number of special programs are provided at Fraser Wood to augment the regular classroom curriculum.

Counseling

Our school counselor, Mrs. Soxman, provides services to students and parents 1 ½ days a week. Most frequently students are referred by teachers or parents, although students can refer themselves. If our counselor will be working with your child permission form will be sent home prior to any counseling sessions.

French as a Second Language

Students in grades 5, 6 and 7 receive French as a second language instruction.

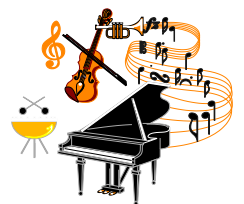
Band

Some grade 7 students participate in the band program, learning to play a band instrument with the help of our band teacher, who visits our school twice each week.



Core Music

Children in Kindergarten to grade 4 receive music instruction each week. The music program includes singing, music notation, playing instruments and developing an appreciation for music.



Speech & Language Therapy

Besides testing for speech or language problems, our Speech & Language pathologist provides direct service to students as well as helps teachers and parents with exercises and activities to correct individual articulation difficulties. Mrs. Moore is here at Fraser Wood only one day a week, so her case load is quite limited.

Learner Support

Our Learner Support Team is comprised of three qualified specialist teachers who provide assistance to those students who are experiencing difficulty with a particular aspect of the curriculum. Sometimes students work with the LST teacher for a whole year, as they need long term support to keep up with their peers in reading and/or math. Sometimes children work with the LST teacher for a short time in order to master a new skill they may be having trouble with.

Our Beginner and Intermediate ESL students work with the LST teachers in individual or small group sessions, depending on the needs of the child. Other ESL students who are more fluent in English receive instruction from the classroom teacher.

School Based Team

A team comprised of teachers, an administrator and our counselor regularly meet to make appropriate plans for students in need. Sometimes the recommendation is counseling intervention or Learning Support and occasionally the child is recommended for Psycho-Educational Assessment. Often suggestions are made about how the child's needs can best be accommodated in the classroom. Classroom teachers will place a child they have concerns about on the School Based Team Agenda. If you have a concern about your child, please bring that to the teacher's attention. Parents are always notified before counseling or district testing takes place.

Code of Conduct

Our school rules are established for everyone's protection, safety and well-being. These rules are reviewed in classes and at assemblies throughout the year. As well, we request that parents periodically review the rules with their children so that the students are very clear about what is expected of them.



Dress Expectations



The expectations for clothing at Fraser Wood Elementary are for students to dress in an appropriate manner to establish a positive learning atmosphere at an elementary school. Students need to wear attire that allows for active learning; that is not restrictive for engaging in activities. Dressing for school should please include the following: logos and sayings must be appropriate, hats are worn outside the school building, tops cover the midriff area and undergarments must not be in sight. We expect our students to use good judgement, take responsibility and show respect for themselves and others. Students wearing inappropriate clothing (offensive T-shirts, clothing that is too scant i.e. short skirts, low fitting pants) will be asked to phone home for appropriate clothes and in the meantime wear clothing provided by the school. Thank you students and parents for your support in this manner.

Sharp School Environments:

Are Free From Acts of:

- bullying, cyber-bullying, harassment, threat, intimidation
- violence in any form
- abuse in any form
- verbal, physical or sexual abuse
- discrimination in any form
- theft
- vandalism
- retribution against a person who has reported incidents.

Do Not Tolerate the Presence of:

- intoxicating or banned substances
- weapons or replica (toy) weapons and explosives
- intruders or trespassers - all visitors to the school must report to the office
- smoking
- telephones and electronic devices

At Fraser Wood We are SHARP

Safe - acting in ways that will not endanger the health & safety of oneself and/or others

Helpful - take turns, help others, report unsafe situations, work quietly and co-operatively with others

Accountable - be on time for school, and have the necessary supplies and materials and work hard at school each day and use common sense and accept responsibility for own behaviour

Respectful - respect the rights and dignity of others, respect others' space and property, and respect the school and school grounds by taking care of the environment

Positive - be friendly and welcoming, be kind and co-operative, encourage others and be good sports

School Procedures, Routines and Guidelines

Students are expected to:

- Cross the road at the crosswalk where the crossing guard is located
- Remain on the school grounds at recess and lunch, unless they have written permission to go home for lunch
- Play in designated areas - bush areas, lower field, parking lots and bicycle parking area are out of bounds
- Leave at home expensive items, such as skates, skateboards, CD Players, Game Boys, IPODS, etc.
- Pay for lost or damaged textbooks, and any unwarranted damage to school property
- Not chew gum or wear hats inside the school
- It is the law that students riding their bikes must wear helmets
- Students must go home from school first before going off to play with friends. Students are encouraged to let parents and guardians know when to expect them at home.

Rights & Responsibilities of Every Student

At Fraser Wood Elementary citizens are expected to follow the Code of Conduct, which will be posted in each classroom and near the main entrance:

1. I have a right to learn in my classroom.
It is my responsibility to do my best work, and learn from my mistakes.
2. I have a right to hear and be heard.
It is my responsibility to listen respectfully to the voice of others.
3. I have a right to be respected in this classroom.
It is my responsibility to work cooperatively with others and show respect for their thoughts and feelings.
4. I have a right to be safe in this classroom.
It is my responsibility to help create a safe environment for others.
5. I have a right to privacy and to my own personal space.
It is my responsibility to respect the personal property of others and to accept their right to privacy.
6. I have the right to work in a healthy and clean environment.
It is my responsibility to clean-up, re-use and recycle.



Conduct Expectations

Consequences:

Consequences will be applied in a fair and consistent manner, respecting individual rights, responsibilities, age and maturity. Whenever possible and appropriate, consequences will focus on being restorative rather than punitive. Inappropriate behavior typically has the following consequences:

- Review of expectations and a timeout
- Review of expectations, written assignment and/or loss of privileges, restitution
- Parents are informed
- Meeting with the parents
- Short-term (in school or at home) suspension up to 5 days
- Long-term suspension (over 5 days) or referral to district program
- Consultation with police and/or fire department
- Expulsion

Notification:

As circumstances warrant, administrators have a responsibility to advise other parties following a behavior incident:

- Parent of student exhibiting major behaviours (in every instance)
- Parent of student on the receiving end (in every instance)
- Assistant Superintendent, Safe Schools team member and/or other District Staff
- Ministerial agencies and/or School Liaison Officer (Police)