

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN THE CITY OF SURREY COUNCIL  
CHAMBERS ON THURSDAY, OCTOBER 23, 2008 AT 7:30 P.M.**

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**IN ATTENDANCE**

**Trustees**

R. Masi, Chairperson  
W. Jefferson, Vice Chairperson  
T. Allen  
P. Glass  
L. McNally  
H. Stilwell  
S. Wilson

**Staff**

M.A. McKay, Superintendent  
W.D. Noye, Secretary-Treasurer  
L. McCuaig, Administrative Assistant

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[1] **CALL TO ORDER**

Chairperson Masi called the meeting to order at 7:30 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Mark Angerilli, ESL Assessment Teacher, Welcome Centre; Simon Ayres, Associate Director, Fiscal Management Services; Gregg Brown, Architect, Killick Metz Bowen Rose Architects Planners Inc.; Patti Dundas, Assistant Secretary-Treasurer; Caroline Lai, Manager, Welcome Centre; Alasdair MacKinnon, Director of Instruction; Kerry Magnus, Associate Director, Business Management Services; Martin Rooney, delegation; Angela Smith, Administrative Secretary and Doug Strachan, Manager, Communication Services.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

Chairperson Masi requested that item 3(g) *Report of the Public Relations Committee, re: School Naming*, be removed from the agenda.

It was moved by Trustee Jefferson, seconded by Trustee Allen:

THAT the agenda of the Regular Board meeting be approved as amended.

**CARRIED**

Cont'd...

[2] **DELEGATIONS**

(a) Delegation: Martin Rooney, re: HIV/AIDS Awareness Day/Week

Martin Rooney provided Trustees with information regarding a proposed HIV/AIDS Awareness Day/Week fundraiser he is initiating in the community, with the requested support of the City of Surrey, for the week of November 24<sup>th</sup> to December 1<sup>st</sup>, 2008.

The delegation is requesting the general support and endorsement from the Board for the HIV/Aids Awareness Day/Week, by providing information on HIV/Aids awareness to secondary school students, during the week of November 24<sup>th</sup> to December 1<sup>st</sup>, 2008.

The Chairperson advised that a formal response would be provided to the delegation at the next Regular Board meeting.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2008-10-09

It was moved by Trustee McNally, seconded by Trustee Jefferson:

THAT the Minutes of the Regular Board meeting held 2008-10-09 be adopted as circulated.

CARRIED

(b) Interim Financial Report – Special Purpose Funds – Three Months Ended 2008-09-30

Wayne Noye, Secretary-Treasurer, provided Trustees with information regarding the interim financial report on Special Purpose Funds.

It was moved by Trustee Jefferson, seconded by Trustee McNally:

THAT the Board accept the Special Purpose Fund Schedules of the three (3) months ended 2008-09-30, as presented.

CARRIED

(c) Statement of Operating Fund Expenditures – Three Months Ended 2008-09-30

Wayne Noye, Secretary-Treasurer, provided Trustees with information regarding the operating fund expenditures for the first three months of the quarter.

It was moved by Trustee Glass, seconded by Trustee Wilson:

*Cont'd...*

THAT the Board accept the Statement of Operating Fund Expenditures for the three (3) months ended 2008-09-30, as presented.

CARRIED

(d) Approval of Sketch Plans: NW Cloverdale Area Elementary – Site #153 – New School

Wayne Noye, Secretary-Treasurer, Kerry Magnus, Associate Director, Business Management Services and Gregg Brown, Architect, Killick Metz Bowen Rose Architects Planners Inc., provided Trustees with information regarding the proposed sketch plans for the Northwest Cloverdale Area Elementary School.

It was moved by Trustee Jefferson, seconded by Trustee McNally:

THAT the sketch plans for the construction of the new school NW Cloverdale Area Elementary – Site #153, located at 18228 – 8 Avenue, be approved as presented and the architect be instructed to proceed with the remaining stages of the project.

CARRIED

(e) Policy Development & Review Project – Completed Segments

Wayne Noye, Secretary-Treasurer, provided Trustees with information regarding the new and revised policies under consideration.

It was moved by Trustee Jefferson, seconded by Trustee McNally:

THAT the Board approve the following new and revised policies:

- (a) Policy #5400 Student Transportation
- (b) Policy #5501 Food Services Programs
- (c) Policy #5535 Food Safety
- (d) Policy #5575 School Nutrition
- (e) Policy #7500 Selection, Appointment And Assignment of Principals And Vice Principals
- (f) Policy #7501 School Administrative Entitlement
- (g) Policy #8100 School Completion Certificate
- (h) Policy #8901 Student Field Studies
- (i) Policy #9611 Child Abuse Prevention

CARRIED

(f) Reschedule 2008 Inaugural Board Meeting

Wayne Noye, Secretary-Treasurer, provided Trustees with information regarding the recommendation to reschedule the date for the 2008 Inaugural Board meeting.

It was moved by Trustee Glass, seconded by Trustee Wilson:

THAT the Board reschedule the 2008-12-04 Inaugural Board meeting to 2008-12-02 in order that Trustees may attend the BC School Trustees' Association Trustees' Academy being held in Vancouver between 2008-12-04 and 2008-12-06.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Trustee Reports

This item was deferred until later in the meeting.

(b) 2009/2010 Board Authorized Courses

Alasdair MacKinnon, Director of Instruction, provided Trustees with information regarding the proposed Board Authorized Courses for the 2009/2010 school year. The courses will be presented for formal consideration at the next meeting.

(c) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(d) Welcome Centre Progress Report

Mike McKay, Superintendent, Caroline Lai, Manager, English Language Learner Welcome Centre, and Mark Angerilli, ESL Assessment Teacher, English Language Learner Welcome Centre, provided Trustees with a progress report

The English Language Learner Welcome Centre provides initial support to English language learners and their families and provides links to community organizations and opportunities as well as government services. Services are provided through Settlement workers in schools; Multicultural Workers; and registration support and placement assessment.

The Welcome Centre Settlement Workers have provided settlement counseling to almost 5,000 students and families in the year the centre has been open. Their work focuses on what's happening in the student's life outside of school. Assistance is provided in a wide range of areas, for example finding housing to obtaining dental and health care; writing resumes and finding employment. Welcome Centre staff have conducted

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research to determine what information and services would be most beneficial to students and families in each of the areas in the school district.

Multicultural Workers focus on what's happening in the school. They work with schools to identify the type of multicultural activities that would benefit staff, students and families.

Registration support and placement assessment services for students in grades 1-12 were first offered in August 2008. In just a few months, over 1,200 students and families have received this assistance. These students were assessed by a team of 5 staff members.

Welcome Centre staff also assist with library resources and pro-d workshops for staff.

Over 100 different languages are spoken in the Surrey School District. The Settlement and Multicultural Workers speak approximately 30 languages. The Welcome Centre has arrangements with community organizations for additional language and translation support when required.

(e) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

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[7] **ADJOURNMENT**

It was moved by Trustee Jefferson, seconded by Trustee McNally:

THAT the Regular meeting of the Board be adjourned at 8:56 p.m.  
**CARRIED**

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R. Masi  
Chairperson

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W. D. Noye  
Secretary-Treasurer

WDN/im

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