

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN THE CITY OF SURREY COUNCIL CHAMBERS ON THURSDAY, SEPTEMBER 20<sup>th</sup>, 2007 AT 7:30 P.M.**

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**IN ATTENDANCE**

**Trustees**

S. Wilson, Chairperson  
R. Masi, Vice Chairperson  
T. Allen  
L. McNally  
H. Stilwell

**Staff**

M. A. McKay, Superintendent  
W. D. Noye, Secretary-Treasurer  
P. B. Drescher, Deputy Superintendent  
L. McCuaig, Administrative Assistant

**Absent**

P. Glass  
W. Jefferson

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[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:36 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Simon Ayres, Associate Director, Fiscal Management Services; Donna Diskos, Principle, Grant Thornton LLP; Patti Dundas, Assistant Secretary-Treasurer; Linda Gertz, Assistant Manager, Fiscal Planning & External Reporting; Sarah Guilmant-Smith, Library Helping Teacher; Patricia Horstead, Director of Instruction; Kerry Magnus, Associate Director, Business Management Services; Phil Snobelen, Partner, Grant Thornton LLP and Doug Strachan, Manager, Communication Services.

**Moment of Silence**

Chairperson Wilson advised that the Board was deeply saddened by the tragic death of Ms. Shemina Hirji. Shemina Hirji had been the Principal of AHP Matthew Elementary. Since joining the Surrey School District in 1992, she has been a teacher, Vice Principal and Principal in seven elementary schools. Wherever she worked, she touched the hearts of her colleagues, students and parents.

She was a dedicated and strong champion of literacy, multiculturalism and early childhood education. She loved working with children and treated everyone with kindness and respect.

Shemina Hirji is greatly missed.

The Board's thoughts and prayers are with her family, colleagues and students in this time of great sorrow. Everyone present participated in a moment of silence for Ms. Hirji.

(a) "O Canada"

Trustees, Administration and the audience sang "O Canada".

(b) Approval of Agenda of Regular Board Meeting

Chairperson Wilson requested that item 3(f) *New Lease for the Reception Centre*, be added to the agenda.

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT the agenda of the Regular Board meeting be approved as amended.

CARRIED

(c) Presentation: Everybody Reads Challenge

Mike McKay, Superintendent, introduced Patricia Horstead, Director of Instruction, CISC, to the Board. Ms. Horstead commenced work with the district at the beginning of September, 2007.

Patricia Horstead, Director of Instruction, and Sarah Guilment-Smith, Library Helping Teacher, provided Trustees with information regarding the "BC Reads" Challenge that the district will be participating in.

The Surrey Chapter of the BC Teacher-Librarians' Association is issuing a challenge to the province of British Columbia to **Drop Everything and Read**.

In celebration of the joy reading can bring, they envision every child, staff, administrator, trustee, and parent stopping at 1:00 p.m. to read for 15 minutes on Monday, October 22, 2007.

This challenge is issued in celebration of National School Library Day and International School Library Day.

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) **Adoption of Minutes of Regular Board Meeting Held 2007-06-28**

It was moved by Trustee McNally, seconded by Trustee Stilwell:

THAT the Minutes of the Regular Board meeting held 2007-06-28 be adopted as circulated.

**CARRIED**

(b) **Audited Financial Statements for the Period Ending 2006-06-30**

Wayne Noye, Secretary-Treasurer; Phil Snobelen, Partner, Donna Diskos, Principle, Grant Thornton LLP; and Simon Ayres, Associate Director, Fiscal Management Services, provided Trustees with information regarding the Audited Financial Statements.

It was moved by Trustee Allen, seconded by Trustee Masi:

THAT the Audited Financial Statements and Auditors' Report for the fiscal year ended 2007-06-30 be accepted and submitted to the Ministry of Education.

**CARRIED**

(c) **Lease Renewal – Guildford Learning Centre – Site #594**

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT the Board authorize the execution of the lease agreement with Merona Holdings Ltd. for the building rental at 10215 – 152 A Street.

**CARRIED**

(d) **Capital Project Bylaw No. 126063 – Combined Seismic Projects**

It was moved by Trustee McNally, seconded by Trustee Stilwell:

THAT Capital Project Bylaw No. 126063 be given three (3) readings at this meeting.

**CARRIED**

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT Capital Project Bylaw No. 126063 be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Stilwell:

THAT Capital Project Bylaw No. 126063 be approved a read a second time.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Stilwell:

THAT Capital Project Bylaw No. 126063 be approved as read a third time and finally adopted.

CARRIED

(e) Bylaw #166 – Douglas Area Elementary – Site #180 – Statutory Right-of-Way – Sanitary Sewer, Storm Sewer and Infrastructure

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT Bylaw #166, Re: Douglas Area Elementary – Site #180 – Statutory Right-of-Way – Sanitary Sewer, Storm Sewer and Infrastructure including ancillary works be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Stilwell:

THAT Bylaw #166, Re: Douglas Area Elementary – Site #180 – Statutory Right-of-Way – Sanitary Sewer, Storm Sewer and Infrastructure including ancillary works be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Masi:

THAT Bylaw #166, Re: Douglas Area Elementary – Site #180 – Statutory Right-of-Way – Sanitary Sewer, Storm Sewer and Infrastructure including ancillary works be approved a read a second time.

CARRIED

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT Bylaw #166, Re: Douglas Area Elementary – Site #180 – Statutory Right-of-Way – Sanitary Sewer, Storm Sewer and Infrastructure including ancillary works be approved as read a third time and finally adopted.

CARRIED

(f) New Lease for the Reception Centre

It was moved by Trustee Stilwell, seconded by Trustee McNally:

THAT the Board authorize the execution of the lease of #120 – 7525 King George Highway, Surrey, BC commencing 1<sup>st</sup> of October, 2007 to 30<sup>th</sup> of September, 2010 from the landlord Maximillian Mueller.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Progress Report – Active Capital Projects

Trustees received a progress report regarding active capital projects.

(c) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT the Regular meeting of the Board be adjourned at 8:20 p.m.

**CARRIED**

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S. Wilson  
Chairperson

WDN/lm

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W.D. Noye  
Secretary-Treasurer