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# SCHOOL DISTRICT NO. 36 (SURREY)

No. 8800.3

## REGULATION: DISTRICT DEFINITION & ALLOWABLE USES FOR SCHOOL BASED LEARNING RESOURCE/LIBRARY FUNDS

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### **A LEARNING AND LIBRARY RESOURCE:**

*"Information, represented, accessible, or stored in a variety of media and formats, which assists student learning as defined by the learning outcomes of the provincial curriculum."*

(Referenced from BC Ministry of Education Evaluation, Selecting and Managing Learning Resource: A Guide, 2002.)

**Library Funds** may be used to acquire materials as selected by a teacher-librarian and approved by the school's principal or vice-principal for inclusion in a school's library collection. Library materials are typically evaluated and selected by the teacher-librarian, usually in consultation with school educators. Ministry recommendation or local approval is not required.

**Learning Resource Funds** may be used to acquire materials in the following media formats once they have received either Ministry Recommended or District Local Approval status:

Print	All print instructional resources including texts, trade books, novels, plays, anthologies, atlases, dictionaries, teacher reference material, ministry documents and IRP's.
Video/ Digital Other Optical Formats	Videos, DVD's, and other optical formats that are licensed according to Canadian Public Performance Rights to be shown in an educational institution.
Audio	Audio tapes, cassettes and CD's.
Printing Costs	Printing expenses incurred at the District Reprographic Centre for the copying of ministry or district locally approved resources that are licensed according to Canadian Copyright Rules.

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Software	Ministry or locally approved educational software.
Consumables	Workbooks.
Manipulatives	Non-consumable materials that support the development of concepts and skills in curriculum areas such as math, science and social studies. These may include, but are not limited to, blocks, geo-boards, kits, maps, globes, posters, microscope slides, models and games.
Technology	A maximum of 20% may be used for the purchase of computer and technology hardware for instructional purposes. Acquisitions should be made to support an established district or school technology plan. Hardware purchased must be designated for classroom/instructional use or the provision of library services and should enhance student access to a range of learning resources. This includes, but is not limited to TVs, DVD players, VCR players, digital cameras and microscopes that interface with a computer.

**The first priority for Learning Resource/Library funding is to support student learning. Learning Resource / Library funding shall not be used for:**

Salaries

Professional and / or in-service fees

Capital expenditures (other than the technology exception above)

Administrative software or hardware

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Office supplies	Including those that support a learning resource or library program (i.e. tape and labels).
Site Licenses for Feature Length Films	Example: Audio Cine Films Inc. (ACF) and Visual Education Centre (VEC).
Other Material	That does not fit into the definition of a learning or library resource.

Adopted: 2007-06-28

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