
SCHOOL DISTRICT NO. 36 (SURREY)

No. 7213

POLICY: CONFLICT OF INTEREST

1. PHILOSOPHY

The Board of Education of School District No. 36 (Surrey) believes that the highest standard of conduct among district employees is essential to meeting the requirements of the *School Act* and to maintaining the public's trust and confidence in public education.

2. AUTHORITY

The Superintendent or Secretary-Treasurer will determine, in accordance with this Policy, whether a conflict of interest exists. Employees are expected to request a determination before engaging in an activity which might reasonably raise questions about a possible conflict of interest.

3. DEFINITION

A direct conflict of interest can occur when an employee may derive, or be seen to derive, some financial or personal benefit or avoid financial or personal loss. An indirect conflict of interest may arise when the potential benefit or loss would be experienced by another person having a relationship with the employee. These benefits, losses, interest and relationships are generally financial in nature but are not limited to such. Any behavior which is a conflict is prohibited.

4. REQUIREMENT TO REPORT A CONFLICT OF INTEREST

- a) If employees or their family members, friends or business associates have a personal or financial interest that may present a conflict of interest with the employee's duties as a school district employee, they must report this conflict to their Principal or exempt manager, in writing.
- b) An employee who alleges conflict of interest on the part of another employee, should report this to their Principal or exempt manager, in writing.
- c) A Principal or exempt manager who receives a written report of *an alleged* conflict of interest will seek guidance from the Superintendent or Secretary-Treasurer.

Revised: 2009-06-25
Adopted: 1990-06-14
