
SCHOOL DISTRICT NO. 36 (SURREY)

No. 5809

POLICY: PERSONAL PROPERTY - LEFT ON SCHOOL DISTRICT PREMISES

1. PERSONAL PROPERTY AT OWNER'S RISK

1.1 The Board will not accept responsibility for loss, damage or theft of any article, including clothing, school supplies, equipment, vehicles or cash not owned by the school district, except as stated herein. Items brought to or left on school district premises are at the owner's risk.

2. EXCEPTIONS

2.1 Exceptions to the foregoing are:

- (a) Vandalism to employees' and Trustees' vehicles provided pursuant to Board Policy #4410 – *Travel Expense Reimbursement*, and collective agreements;
- (b) Teaching aids, owned by a teacher, which were brought to school for instructional purposes as defined in the collective agreement between the Board and the Surrey Teachers Association; and
- (c) Assets, other than student supplies, which a student has brought to school at the specific request of a member of the instructional staff for use in an instructional program, where the article has been accepted into the custody of the staff member and the loss or damage resulted from a fire or "Acts of God" (flood, wind, earthquake, etc.) on the premises or forcible entry into the location where the asset was secured.

2.2 Where a loss occurs of the nature described in 2.1 (c), the primary coverage shall be the claimants' personal insurance, although the Board will pay the deductible over \$25 and up to a maximum of \$500.

3. NOTIFICATION

3.1 Administrative Officers are to provide notification to students, parents and users of schools that personal property left on school district premises is at the owner's risk.

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4. **AUTHORITY**

- 4.1 The Board authorizes the Secretary-Treasurer to settle claims arising from the exceptions defined in section 2.

Revised: 2007-06-28
1999-07-08
Approved: 1987-04-09

XRef: Policy #4410
Policy #5810
