
SCHOOL DISTRICT NO. 36 (SURREY)

No. 4104

POLICY: DISTRICT GENERATED REVENUE

1. DEFINITION

- 1.1 District generated revenue is generally defined as all sources of revenue other than the Ministry provided district block of funds.
- 1.2 The Board classifies district generated revenue into categories as to how the source of revenue is generally to be managed.

2. INTENT

- 2.1 The Board intends that the Board and staff consider opportunities to maximize district generated revenue, subject to Board Policy, where it is in the best interest of education and students.

3. TRUST GRANTS

- 3.1 Trust grants are offered by the Ministry of Education and others subject to restrictive trust conditions.
- 3.2 Administration is authorized to enter into trust funding arrangements where:
 - (a) The program contributes to education in the district; and
 - (b) The funds provided substantially fund the costs.
- 3.3 Where trust funding arrangements require a substantial Board expenditure in current or future years, Board approval of the commitment must be obtained before applying for the grant.

4. BOARD ESTABLISHED SERVICES RATES

- 4.1 The Board, by policy or contract, establishes fee rates for:
 - Bus passes by Policy 5400;
 - Offshore tuition fees by Policy 9325;
 - Community Use of Facilities by Policy 10400;
 - Leave rates for STA, BCTF and individual STA members, by contract with Surrey Teachers' Association.
 - Leave rates for SAA Professional Development Fund, by agreement with the Surrey Administrators' Association.

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5. BOARD DIRECTION TO ADMINISTRATION

5.1 The Board expects Administration to utilize its best efforts subject to guidelines defined in Policy to maximize the revenue from investments (Policy 4105) and asset rental and disposal (Policies 5310, 5401, 6512, 6513, 6700, 6802, 9801, and 10405).

6. POSITIVE FINANCIAL RETURN

6.1 Where the school district offers courses for tuition, Administration is expected to establish tuition fees at rates which will provide a positive financial return to the school district after recovering operating costs associated with the program.

7. COST RECOVERIES

7.1 Where school district staff are seconded to other organizations or in situations where the Board provides staff paid leave and hires substitute staff to perform the duties of the staff on leave, Administration is directed to recover the full direct staff costs incurred, subject to the provisions of collective agreements.

Approved: 1995-05-25

XRef: Policy #5310
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